

Contractor Compliance Training Schedule

Dear [Contractor's Name],

We are pleased to provide you with the schedule for the upcoming Compliance Training. Participation in this training is mandatory as part of our commitment to uphold the highest standards of safety and compliance.

Training Details

Date	Time	Location	Trainer
[Date 1]	[Time 1]	[Location 1]	[Trainer 1]
[Date 2]	[Time 2]	[Location 2]	[Trainer 2]

Please confirm your attendance by [RSVP Deadline]. If you have any questions or require further information, do not hesitate to reach out.

Thank you for your cooperation.

Sincerely,

[Your Name]
[Your Position]
[Your Company]
[Contact Information]