

Invitation to Tender for Infrastructure Development

Date: [Insert Date]

To:

[Contractor's Name]

[Contractor's Address]

Dear [Contractor's Name],

We are pleased to invite you to submit a tender for the infrastructure development project at [Project Location]. This project aims to [briefly describe project goals, e.g., improve road access, enhance public utilities].

Project Details:

- Project Scope: [Brief description of the scope]
- Expected Start Date: [Start Date]
- Completion Date: [Expected Completion Date]
- Budget Estimate: [Estimated Budget]

Tender documents can be obtained from [Location/Website] starting from [Date]. The deadline for submission of tenders is [Deadline Date]. All tenders must be submitted in sealed envelopes marked 'Tender for Infrastructure Development' to the address below:

[Your Organization's Name]

[Your Organization's Address]

[Contact Information]

Please do not hesitate to reach out if you have any questions or require further information.

We look forward to your participation.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]