

Contractor Estimate Approval

Date: [Insert Date]

To:

[Contractor's Name]

[Contractor's Company]

[Contractor's Address]

[City, State, ZIP]

Dear [Contractor's Name],

We are pleased to inform you that we approve the estimate for the renovation project at [Project Address]. The total approved amount is [Total Amount] as outlined in your proposal dated [Proposal Date].

Please proceed with the necessary preparations and confirm the start date for the project. We look forward to working together and appreciate your attention to detail and quality workmanship.

Thank you for your professionalism and dedication.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Address]

[City, State, ZIP]

[Your Phone Number]

[Your Email]