

# Contractor Timetable Update

Dear [Contractor's Name],

I hope this message finds you well. We would like to inform you of the updated timetable for the ongoing project [Project Name]. Please find the new schedule outlined below:

## Updated Timetable

Task	Start Date	End Date	Status
[Task 1]	[Start Date]	[End Date]	[Status]
[Task 2]	[Start Date]	[End Date]	[Status]

If you have any questions or require further clarification, please do not hesitate to reach out.

Thank you for your attention to this matter.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]