

# **Contractor Supplier Credit Support Request**

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Supplier's Name]

[Supplier's Company Name]

[Supplier's Company Address]

[City, State, Zip Code]

## **Subject: Request for Credit Support**

Dear [Supplier's Name],

I hope this message finds you well. I am writing to formally request credit support from [Supplier's Company Name] for our ongoing projects. As you are aware, we have been collaborating on several construction projects, and due to unforeseen circumstances, we are experiencing some temporary cash flow challenges.

We greatly value our relationship with [Supplier's Company Name] and have always strived to adhere to our payment commitments. However, we kindly request an extension of credit terms to facilitate our current operational needs and to continue our projects without interruption.

We believe that with your support, we will be able to stabilize our cash flow and ensure timely payments moving forward. We would appreciate the opportunity to discuss our situation in more detail and explore potential arrangements that would be beneficial for both parties.

Thank you for considering our request, and I look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]