

Credit Arrangement Proposal

Date: [Insert Date]

[Recipient's Name]

[Recipient's Position]

[Company Name]

[Company Address]

[City, State, ZIP]

Dear [Recipient's Name],

We are reaching out to propose a credit arrangement that we believe will benefit both our companies significantly. As [Your Company Name], a leading contractor, we are interested in establishing a credit line with [Recipient's Company Name] to facilitate the timely procurement of materials and services necessary for our ongoing projects.

We propose the following terms for the credit arrangement:

- Credit Limit: [\$Amount]
- Payment Terms: [e.g., Net 30 Days]
- Interest Rate: [e.g., X% per annum on overdue payments]
- Review Period: [e.g., Annually]

This arrangement aims to streamline our purchasing process and enhance our ability to deliver projects more efficiently. We are committed to maintaining timely payments and ensuring a mutually beneficial partnership.

Please review this proposal and let us know your thoughts. We are open to discussing any adjustments you may deem necessary to make this arrangement work for both parties.

Thank you for considering our proposal. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]