Contractor Lien Waiver Release

Date: [Insert Date]
To: [Contractor's Name]
Address: [Contractor's Address]
Project Name: [Insert Project Name]
Project Address: [Insert Project Address]
Subject: Lien Waiver and Release
Dear [Contractor's Name],
I, [Subcontractor's Name], hereby waive and release any and all lien rights and claims I may have against the property located at [Project Address], for the work performed and materials supplied in connection with the above-referenced project.
This waiver and release covers all labor and materials provided up to the date of this letter and is conditioned upon the receipt of payment in full for the mentioned services.
Should any further payments be made that relate to this project, I reserve the right to submit another lien waiver at that time.
Thank you for your prompt attention to this matter.
Sincerely,
[Subcontractor's Name]
[Subcontractor's Address]
[Subcontractor's Phone Number]
[Subcontractor's Email]
Signature: