

Advisory for Contractors: Weather Delays

Date: [Insert Date]

To: [Contractor's Name]

[Contractor's Company Name]

[Contractor's Address]

Dear [Contractor's Name],

As you are aware, adverse weather conditions can significantly impact project timelines and construction activities. We want to remind you of the protocols in place regarding weather-related delays.

Please ensure that you monitor weather forecasts regularly and take proactive steps in accordance with our project's safety and operational guidelines. If you anticipate delays due to weather conditions, it is essential to communicate these issues to our management team as soon as possible.

In the event of severe weather, please prioritize safety for all personnel on-site and halt operations if necessary. Document all related delays and any corrective action taken, as this will be crucial for any schedule adjustments.

We appreciate your attention to this matter and your commitment to maintaining a safe and efficient job site. If you have any questions or need further clarification regarding these protocols, please do not hesitate to reach out.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]