

Dispute Resolution Proposal

Date: [Insert Date]

To: [Insert Recipient's Name]
[Insert Recipient's Title]
[Insert Company Name]
[Insert Address]

Dear [Recipient's Name],

Subject: Proposal for Formal Hearing Regarding Contract Dispute

I, [Your Name], representing [Your Company Name], am writing to formally propose a hearing to resolve the ongoing dispute related to [brief description of the dispute, e.g., "contract terms and deliverables"] as per our contractual agreement dated [Insert Date of Agreement].

We believe that a formal hearing would be the most effective way to address the issues at hand and reach a resolution that is fair to both parties. We propose the following details for the hearing:

- **Date:** [Proposed Date]
- **Time:** [Proposed Time]
- **Location:** [Proposed Location]
- **Expected Duration:** [Estimated Duration]
- **Participants:** [Names of key participants from both parties]

We believe that this hearing will provide an opportunity for both parties to present their perspectives and work towards a mutually agreeable solution. We are committed to resolving this matter as efficiently as possible and look forward to your prompt response regarding the proposed hearing arrangements.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]
[Your Contact Information]