Warranty Service Request for Structural Damage

Date: [Insert Date]
To:
[Warranty Provider's Name]
[Company Name]
[Company Address]
[City, State, Zip Code]
Dear [Warranty Provider's Name],
I am writing to formally request a warranty service regarding structural damage observed in my property, located at [Your Address]. The issue was first noticed on [Date of Detection], and it has since deteriorated to a concerning level.
Description of Damage:
 [Description of the structural issue] [Additional details, if necessary]
This damage is covered under warranty, as per the terms outlined in our agreement dated [Warranty Agreement Date]. I kindly ask you to schedule an inspection at your earliest convenience to assess the damage and initiate the necessary repairs.
Please find attached copies of the warranty agreement and photographs of the damaged area for your reference.
Thank you for your prompt attention to this matter. I look forward to your swift response.
Sincerely,
[Your Name]
[Your Contact Information]