

Warranty Service Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Company Name/Customer Service Team],

I am writing to formally request warranty service for the siding installed at my residence. The product, which was installed on [Install Date], has shown [describe the issue e.g., warping, cracking, fading] that I believe falls under the warranty coverage.

Details of the warranty claim are as follows:

- Product Type: [Type of Siding]
- Date of Installation: [Install Date]
- Issue Description: [Detailed Issue Description]
- Warranty Information: [Reference Warranty Number or Document]

Attached are photographs documenting the issue, along with a copy of the warranty agreement. I kindly ask that you assess this matter at your earliest convenience and inform me of the next steps in proceeding with the repair process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]