

Tax Exemption Eligibility Letter

Date: _____

To Whom It May Concern,

I, [Your Name], am writing to confirm that [Contractor's Company Name] is eligible for tax exemption on repair work performed under the provisions outlined in [relevant tax code or regulation].

Details of the Contractor:

- Contractor Name: [Contractor's Company Name]
- Address: [Contractor's Address]
- Tax Identification Number: [Contractor's TIN]

Project Details:

- Project Name: [Project Name]
- Address of Work: [Address of the Repair Work]
- Description of Repair Work: [Brief Description]

This letter serves to affirm that the materials and services provided by [Contractor's Company Name] in relation to the aforementioned project are exempt from sales tax in accordance with [specific statute or regulation]. Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]
[Your Address]
[Your Phone Number]
[Your Email Address]