

# Contractor Tax Exemption Confirmation

Date: [Insert Date]

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

This letter serves to confirm that as a contractor providing construction services, I am eligible for tax exemption under [Specify Applicable Tax Exemption Law or Regulation].

Details of the Tax Exemption:

- Contractor Name: [Your Company Name]
- Contractor Address: [Your Company Address]
- Tax Identification Number: [Your Tax ID Number]
- Exemption Certificate Number: [Exemption Certificate Number]

The above-mentioned services will be performed at [Project Location] from [Start Date] to [End Date]. Please retain this letter for your records, as it may be necessary for your accounting and tax purposes.

If you require any additional information or documentation, please do not hesitate to contact me directly at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[Your Phone Number]

[Your Email Address]