

Contractor Tax Exemption Certificate Submission

[Your Name]
[Your Title]
[Your Organization]
[Organization Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Contractor's Name]
[Contractor's Company]
[Contractor's Address]
[City, State, Zip Code]

Dear [Contractor's Name],

We are writing to formally submit our Contractor Tax Exemption Certificate as a nonprofit organization. Our organization, [Your Organization], is recognized as a tax-exempt entity under Section 501(c)(3) of the Internal Revenue Code.

Attached to this letter, you will find a copy of our Tax Exemption Certificate for your records. This certificate demonstrates our status as a nonprofit organization and allows for tax-exempt purchases related to our mission.

Please let us know if you require any further documentation or have any questions regarding this matter. We appreciate your cooperation and support.

Thank you.

Sincerely,
[Your Name]
[Your Title]
[Your Organization]