

# Confirmation of Updated Contractor Payment Agreement

Date: [Insert Date]

To: [Contractor's Name]

[Contractor's Address]

Dear [Contractor's Name],

This letter serves as a formal confirmation of the updated payment agreement between [Your Company Name] and [Contractor's Name]. The terms of the updated payment agreement are as follows:

- **Project:** [Project Name]
- **Total Contract Amount:** [Total Amount]
- **Payment Schedule:** [Details of Payment Schedule]
- **Effective Date:** [Start Date of Agreement]

We appreciate your cooperation and look forward to a successful project implementation. Please sign and return a copy of this letter to confirm your acceptance of the updated terms.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]

Agreed and Accepted by:

---

[Contractor's Name]