

# Project Completion Status Notification

Date: [Insert Date]

To: [Client's Name]

[Client's Address]

Dear [Client's Name],

We are pleased to inform you that the project, [Project Name], has been successfully completed as of [Completion Date].

Below are the details of the project completion:

- **Project Name:** [Project Name]
- **Project Duration:** [Start Date] to [Completion Date]
- **Final Inspection Date:** [Inspection Date]
- **Completion Percentage:** 100%

The project has met all the specifications outlined in the contract, and all necessary inspections have been passed. We appreciate your support throughout the duration of this project.

If you have any questions or require further documentation, please feel free to contact us.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Contractor Company Name]

[Contact Information]