

# Contractor Performance Evaluation Feedback

Date: [Insert Date]

To: [Contractor's Name]

From: [Your Name]

Subject: Performance Evaluation Feedback on Teamwork Collaboration

Dear [Contractor's Name],

We appreciate the opportunity to evaluate your performance and collaboration within our team during the [Project Name] project. Your contributions have been valuable, and below are some specific observations regarding your teamwork and collaboration:

- **Communication:** You consistently communicated project updates effectively, facilitating a smooth workflow.
- **Supportiveness:** Your willingness to assist team members during critical phases was instrumental in achieving our objectives.
- **Conflict Resolution:** You played a key role in mediating discussions and resolving conflicts, which helped maintain a positive work environment.
- **Adaptability:** Your ability to adapt to changing requirements and suggestions showcased your flexibility and commitment to team goals.

In conclusion, your performance in teamwork and collaboration has greatly contributed to the success of our project. We look forward to working with you on future projects and continuing to strengthen our partnership.

Thank you for your hard work and dedication.

Best regards,

[Your Name]

[Your Position]

[Your Company]