

Contractor Performance Evaluation Feedback

Date: [Insert Date]

To: [Contractor Name]

From: [Your Name]

Subject: Performance Evaluation Feedback

Dear [Contractor Name],

We would like to take this opportunity to provide feedback regarding your recent performance on the [Project Name]. Your contribution has been evaluated based on the quality standards set forth in our agreement.

Performance Areas:

1. **Quality of Work:** [Insert feedback regarding the quality of work provided.]
2. **Timeliness:** [Insert feedback regarding adherence to deadlines.]
3. **Communication:** [Insert feedback regarding level of communication and responsiveness.]
4. **Compliance with Regulations:** [Insert feedback regarding compliance with safety and other regulatory standards.]

Overall Evaluation:

[Insert overall summary of the performance evaluation.]

Recommendations for Improvement:

- [Insert recommendation 1]
- [Insert recommendation 2]
- [Insert recommendation 3]

We appreciate your efforts and dedication to this project. Please feel free to reach out if you would like to discuss this feedback in more detail.

Thank you,

[Your Name]

[Your Job Title]

[Your Company]