

Subcontractor Approval Letter

Date: [Insert Date]

To: [Subcontractor's Name]

Address: [Subcontractor's Address]

Dear [Subcontractor's Name],

Subject: Approval of Subcontractor Conditions

We are pleased to inform you that your request to act as a subcontractor for the [Project Name] has been reviewed and is hereby approved under the following conditions:

1. Compliance with all local regulations and industry standards.
2. Submission of all necessary licenses and insurance documentation before commencing work.
3. Adherence to the project timeline and milestones as outlined in the contract.
4. Quality control measures must be put in place to ensure work meets the standards set forth by [Contractor's Company Name].
5. Regular progress reports must be submitted to the contractor on a bi-weekly basis.

Please acknowledge your acceptance of these conditions by signing below and returning a copy of this letter by [Insert Deadline Date].

We look forward to a fruitful collaboration.

Sincerely,

[Your Name]

[Your Position]

[Contractor's Company Name]

[Contact Information]

Accepted by: _____

Date: _____