

Contract Renewal Letter

Date: [Insert Date]

To: [Contractor's Name]

[Contractor's Address]

Dear [Contractor's Name],

We are pleased to inform you that we would like to renew your contract for the services you provide to [Your Company Name]. Your contributions have been invaluable and we believe that enhancing your services further will greatly benefit our ongoing projects.

As part of the renewal, we propose the following enhancements:

- [Enhancement 1]
- [Enhancement 2]
- [Enhancement 3]

The renewed contract will be effective from [Start Date] to [End Date]. We anticipate your continued dedication and look forward to mutual growth during this period.

Please review this proposal and provide your confirmation by [Response Due Date]. If you have any questions, feel free to reach out at [Your Contact Information].

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]