

# Contractor Payment Statement

Date: [Insert Date]

To: [Contractor Name]

[Contractor Address]

Subject: Payment Statement for Services Rendered

Dear [Contractor Name],

We are pleased to provide you with the payment statement for the services rendered during the billing period from [Start Date] to [End Date]. Below is the summary of the payment details:

Description of Services	Amount
[Service 1 Description]	[Service 1 Amount]
[Service 2 Description]	[Service 2 Amount]
Total Payment	[Total Amount]

We appreciate your hard work and dedication. Please find the attached check/voucher for the total amount due.

If you have any questions or require further information, feel free to contact us at [Your Contact Information].

Thank you for your collaboration.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company Name]