

Notification of Project Completion

Date: [Insert Date]

To,

[Contractor's Name]

[Contractor's Company]

[Contractor's Address]

Dear [Contractor's Name],

We are pleased to inform you that the project titled [**Project Name**], which commenced on [**Start Date**], has been completed as of [**Completion Date**].

We appreciate your hard work and dedication throughout this project. The final inspections have been conducted, and we are satisfied with the results.

Please ensure that all relevant documentation and warranties are submitted to our office by [**Submission Deadline**].

Thank you again for your commitment to quality and excellence. We look forward to the possibility of working together on future projects.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]