

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request enrollment in the maternity program offered by [Organization's Name]. As I am currently expecting, I believe that participation in this program would greatly assist me in preparing for the upcoming changes in my life.

I am particularly interested in [mention any specific aspect of the program that appeals to you], and I am eager to take part in any classes or resources available.

Please let me know the necessary steps I need to take to enroll in the program, as well as any deadlines I should be aware of.

Thank you for considering my request. I look forward to your response.

Sincerely,

[Your Name]