

Service Delay Notification

Dear [Customer's Name],

We hope this message finds you well. We are writing to inform you that, unfortunately, due to unforeseen circumstances, there will be a delay in the services we provide to you.

We understand how important this service is to you, and we sincerely apologize for any inconvenience this may cause. We are working diligently to resolve the issue and anticipate that normal service will resume by [Expected Resolution Date].

Thank you for your understanding and patience during this time. If you have any questions or need further assistance, please feel free to contact us at [Contact Information].

Sincerely,

[Your Name]
[Your Position]
[Your Company]