

Emergency Service Readiness Confirmation

Date: [Insert Date]

To: [Recipient Name]

From: [Your Name]

[Your Position]

[Your Organization]

[Your Address]

Dear [Recipient Name],

This letter is to confirm that our emergency services are fully prepared and equipped to respond to any incidents that may arise in [Location/Area].

As of [Insert Date/Time], we have completed all necessary training and drills, ensuring that our personnel are ready to handle emergencies effectively. Our equipment has been checked and is in optimal working condition.

Please feel free to reach out if you need further details or if there are specific areas of concern you would like us to address.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Contact Information]