

Terms and Conditions for Service Partnership

Date: _____

To: [Partner's Name]

[Partner's Address]

Dear [Partner's Name],

We are pleased to enter into a service partnership with you. This letter outlines the terms and conditions that shall govern our partnership.

1. Services Provided

We will provide the following services: [List services].

2. Responsibilities

Each party agrees to the following responsibilities: [List responsibilities].

3. Compensation

Payment terms are as follows: [Specify payment terms].

4. Duration

This partnership shall commence on [Start Date] and shall continue until [End Date].

5. Confidentiality

Both parties agree to maintain the confidentiality of all proprietary information shared during the partnership.

6. Termination

Either party may terminate this agreement with [number] days written notice.

We look forward to a successful partnership. Please sign below to indicate your acceptance of these terms.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

Accepted by:

[Partner's Name] _____ Date: _____