

Dear Community Members,

We are excited to announce a new service location to better serve our community!

New Location:

Community Outreach Center
123 Community Lane
Hometown, State, ZIP Code

Opening Date: January 15, 2024

This new center will provide a variety of services including counseling, educational workshops, and community events.

We invite you to join us for our grand opening celebration on January 20, 2024, from 10 AM to 2 PM. Come meet our team, tour the facility, and enjoy refreshments!

Thank you for your continued support. We look forward to seeing you at our new location!

Sincerely,

[Your Name]

[Your Title]

Community Outreach Team