## **Dear Valued Partner,**

We are excited to announce that we have expanded our services with a new location to better serve you.

## New Service Location: ABC Company 123 New Street

City, State, Zip Code

Our new location will officially open on **November 1, 2023**. We believe this addition will enhance our ability to serve your needs more effectively.

We look forward to welcoming you at our new facility and continuing to strengthen our partnership.

Best regards, [Your Name] [Your Position] [Your Company Name] [Your Contact Information]