

# Query on Additional Service Capabilities

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about any additional service capabilities that [Recipient's Company] may offer beyond our current agreements. We are particularly interested in understanding how these services can enhance our operations and contribute to our overall goals.

Could you please provide information on the following:

- Additional services currently available
- Any new developments or offerings planned for the near future
- How these additional services may benefit our partnership

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Position]

[Your Company]