

Dear [Client's Name],

We hope this message finds you well. We are following up regarding your recent cancellation of the service appointment originally scheduled for [Date and Time].

Your satisfaction is important to us, and we want to ensure that we address any concerns or issues that may have led to this cancellation. If there is anything we can do to assist you or if you would like to reschedule, please do not hesitate to reach out.

Thank you for your understanding, and we look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]