

# Compensation Offer Due to Delivery Delay

Date: [Insert Date]

[Customer's Name]

[Customer's Address]

[City, State, Zip Code]

Dear [Customer's Name],

We sincerely apologize for the delay in the delivery of your order, #[Order Number]. We understand the inconvenience this may have caused and are committed to making it right.

To compensate for this delay, we would like to offer you a [specific compensation, e.g., discount, refund, gift card] as a gesture of our appreciation for your patience and understanding.

Please use the code [Compensation Code] at your next purchase, or contact us at [Contact Information] for a refund. Your satisfaction is our priority, and we are eager to regain your trust.

Thank you for your understanding, and we look forward to serving you better in the future.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]