

Team Notification: New Colleague Joining Us!

Dear Team,

We are excited to announce that a new member will be joining our team. **[New Colleague's Name]** will be taking on the role of **[Job Title]**, starting on **[Start Date]**.

[New Colleague's Name] comes to us with a wealth of experience in **[Brief Description of Experience/Background]** and we are thrilled to have them aboard!

Please join us in welcoming **[New Colleague's Name]** to the team. We encourage everyone to introduce yourselves and help them feel at home.

Best regards,
[Your Name]
[Your Job Title]