Welcome [New Team Member's Name]!

Dear Team,

We are excited to announce that [New Team Member's Name] has joined our team as [Position] on [Start Date]. [He/She/They] will be working with us on [brief description of responsibilities or projects].

[New Team Member's Name] brings [mention any relevant experience, skills, or background]. Please join us in welcoming [him/her/them] to the company!

Feel free to reach out to [New Team Member's Name] at [email address] to introduce yourself or ask any questions.

Best regards,

[Your Name]

[Your Position]