

Account Closure Confirmation

Date: [Insert Date]

[Customer's Name]

[Customer's Address]

[City, State, Zip Code]

Dear [Customer's Name],

We would like to confirm that your account with us, identified by the account number [Account Number], has been successfully closed as per your request received on [Request Date].

We appreciate your time with us and hope to serve you again in the future. If you have any further questions or need assistance, please feel free to reach out to our customer service team.

Thank you for being a valued customer.

Sincerely,

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Contact Information]