

Ongoing Service Renewal Invitation

Dear [Client's Name],

We hope this message finds you well. We are reaching out to remind you that your current service agreement is set to expire on [Expiration Date]. We value your partnership and would like to invite you to renew your ongoing service with us.

To ensure that you continue to receive uninterrupted service, we encourage you to review the terms of the renewal attached to this letter. Our dedicated team is available to discuss any questions you may have.

As a token of appreciation for your continued business, we are pleased to offer you an exclusive renewal discount of [Discount Percentage]% if you renew by [Renewal Deadline].

Please feel free to reach out to us at [Contact Information] to confirm your renewal or to discuss any changes you would like to consider.

Thank you for your continued trust in us. We look forward to serving you for another term.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]