

Service Approval Notification

Date: [Insert Date]

Dear [Recipient's Name],

We are pleased to inform you that your request for [Specify Service] has been approved. The details of the service are as follows:

- **Service Type:** [Specify Service]
- **Approval Date:** [Insert Approval Date]
- **Effective Date:** [Insert Effective Date]
- **Duration:** [Insert Duration]

Please do not hesitate to reach out if you have any questions or require further information.

Thank you for your continued support.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]