

Dispute Resolution Confirmation

Date: [Insert Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

This letter serves to confirm the resolution of the dispute regarding [briefly describe the dispute] as discussed on [date of discussion] with [name of the mediator or involved party].

As agreed, the terms of the resolution are as follows:

- [Term 1]
- [Term 2]
- [Term 3]

Please confirm your acceptance of these terms by signing and returning a copy of this letter by [insert deadline].

Thank you for your cooperation in resolving this matter amicably.

Sincerely,

[Your Name]
[Your Title]
[Your Company/Organization Name]
[Your Contact Information]