

Ethical Review Update

Date: [Insert Date]

To: [Insert Recipient Name]

[Insert Recipient Position]

[Insert Institution/Organization Name]

Dear [Insert Recipient Name],

We hope this message finds you well. We are writing to provide an update regarding the ethical review of our medical research study titled "[Insert Study Title]." This study aims to [briefly describe the study purpose].

As of [insert date], we have made significant progress in addressing the feedback provided during the initial ethical review process. Specifically, we have:

- Revised our consent forms to improve clarity and comprehension for participants.
- Incorporated additional safeguards to ensure participant confidentiality.
- Updated our recruitment strategy to enhance inclusivity among diverse populations.

We have submitted the revised documents to the Ethical Review Board for their consideration and are awaiting their feedback. We are committed to ensuring that our research adheres to the highest ethical standards.

Thank you for your continued support of our research efforts. Please feel free to reach out if you have any questions or require further information.

Best regards,

[Your Name]

[Your Position]

[Your Institution/Organization]

[Your Contact Information]