

Resource Distribution Notice

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Organization's Name]

Subject: Distribution of Resources After Community Health Workshop

Dear [Recipient's Name],

We would like to extend our heartfelt thanks for your participation in the recent Community Health Workshop held on [Insert Workshop Date]. Your engagement and insights were invaluable to our collective efforts in promoting health within our community.

As a follow-up to the workshop, we are pleased to inform you that resources developed during the event will be distributed to all participants. The resources include:

- Educational brochures on [Insert Topics]
- Access to online health resources
- Contact information for local health services
- Workshops and training materials

Please find the distribution schedule below:

- Date: [Insert Distribution Date]
- Time: [Insert Time]
- Location: [Insert Location]

We encourage you to collect your resources on the designated date. Should you have any questions or require further assistance, please do not hesitate to reach out.

Thank you once again for your commitment to improving community health. We look forward to your continued involvement in future workshops.

Best regards,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]