

Dear Valued Visitor,

We are pleased to welcome you to [Hospital Name]. To ensure a smooth and convenient experience during your visit, we would like to outline our parking policies for visitors.

Parking Areas

Designated parking areas for visitors are located at:

- Main Entrance Parking Lot
- Overflow Parking Lot near [Location]

Parking Fees

Please note that parking fees are applicable:

- First hour: Free
- Hourly Rate: \$[Amount]
- Daily Maximum: \$[Amount]

Parking Regulations

To ensure the safety and accessibility of the facilities, please adhere to the following regulations:

- Park only in designated visitor spaces.
- Do not block emergency access routes.
- Display your parking ticket clearly on the dashboard.

Handicapped Parking

Handicapped parking spaces are available near all main entrances. A valid handicapped permit must be displayed.

Contact Information

If you have any questions regarding our parking policy, please contact our administration office at [Phone Number] or email us at [Email Address].

Thank you for your cooperation and understanding.

Sincerely,
[Your Name]

[Your Position]
[Hospital Name]