

Acceptance of Volunteer Role

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Volunteer Coordinator's Name]

[Hospital Name]

[Hospital Address]

[City, State, Zip Code]

Dear [Volunteer Coordinator's Name],

I am writing to formally accept the volunteer position at [Hospital Name] as discussed during our recent conversation.

I am excited about the opportunity to contribute my time and skills to support your team and assist patients. I am available to start on [insert start date] as per our agreement.

Thank you for this wonderful opportunity. I look forward to working with you and the rest of the team.

Sincerely,

[Your Name]