

# Urgent Care Check-Up Appointment Notice

Date: [Insert Date]

Dear [Patient's Name],

This is to inform you that you have an upcoming urgent care check-up appointment scheduled for:

**Date:** [Insert Appointment Date]

**Time:** [Insert Appointment Time]

**Location:** [Insert Facility Name and Address]

Please arrive at least 15 minutes early to complete any necessary paperwork. If you have any questions or need to reschedule, feel free to contact us at [Insert Phone Number].

Thank you for choosing us for your healthcare needs.

Sincerely,

[Your Name]

[Your Title]

[Urgent Care Facility Name]