

Patient Support Services

Date: [Insert Date]

To: [Recipient Name]

Address: [Recipient Address]

Subject: Symptom Reporting

Dear [Recipient Name],

We hope this message finds you well. As part of our commitment to patient care, we encourage you to report any symptoms you may be experiencing. Your feedback is crucial in helping us understand and support your health needs.

Symptom Details

- **Symptom 1:** [Description]
- **Symptom 2:** [Description]
- **Symptom 3:** [Description]

Additional Comments

[Any additional comments or concerns you would like to address]

Please feel free to contact our support team at [Phone Number] or [Email Address] for further assistance.

Thank you for your cooperation and support.

Sincerely,

[Your Name]

[Your Title]

Patient Support Services