

Outpatient Service Hours and Details

Date: [Insert Date]

To Whom It May Concern,

We would like to inform you about our outpatient service hours and details for our facility. Our team is dedicated to providing quality care to our patients. Below are the specifics regarding our outpatient services:

Outpatient Service Hours:

- Monday - Friday: 8:00 AM - 6:00 PM
- Saturday: 9:00 AM - 2:00 PM
- Sunday: Closed

Contact Information:

If you have any questions or need to schedule an appointment, please contact us at:

Phone: (123) 456-7890

Email: info@outpatientservices.com

Thank you for choosing our outpatient services. We look forward to serving you.

Sincerely,

[Your Name]

[Your Position]

[Your Facility Name]