

Upcoming Medical Checkup Notice

Dear [Patient's Name],

We would like to inform you that your next medical checkup is scheduled for:

Date: [Date of Checkup]

Time: [Time of Checkup]

Location: [Clinic/Hospital Name, Address]

Please ensure to bring any relevant medical documents and arrive at least 15 minutes early.

If you have any questions or need to reschedule, feel free to contact our office at [Phone Number].

Thank you for choosing our services.

Sincerely,

[Your Name]

[Your Position]

[Clinic/Hospital Name]