

Request for Credit Card Repayment Assistance

Date: [Insert Date]

To: [Credit Card Company Name]

Address: [Credit Card Company Address]

Dear [Credit Card Company Customer Service/Specific Contact Name],

I hope this message finds you well. My name is [Your Name], and I am writing to request assistance with my credit card repayment due to [briefly explain your financial situation, e.g., loss of job, medical expenses, etc.]. My account number is [Your Account Number].

Despite my efforts to meet my financial obligations, I am currently facing challenges that have made it difficult to manage my repayment schedule. I kindly request your assistance in considering a temporary reduction in my payment, a payment plan modification, or any other support options available that could help me navigate this situation.

I value my relationship with [Credit Card Company Name], and I am committed to resolving this matter. I would greatly appreciate any guidance or assistance you can provide.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]