

Application for Temporary Credit Card Relief Plan

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Credit Card Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Customer Service Manager/Specific Name],

I hope this message finds you well. I am writing to formally request a temporary relief plan for my credit card account (Account Number: [Insert Account Number]). Due to [briefly explain your situation, e.g., financial difficulties, job loss, medical expenses], I am facing temporary challenges in managing my payments.

I kindly request your assistance in establishing a temporary relief plan that could include options such as reduced minimum payments, deferred payments, or an extension of my payment deadline. I believe this support will help me to manage my finances more effectively during this challenging time.

Thank you for considering my request. I appreciate your understanding and support. I look forward to your prompt response.

Sincerely,

[Your Name]