

Attention: Credit Card Usage Review Needed

Date: [Insert Date]

To: [Credit Card Company Name]

Account Number: [Insert Account Number]

Subject: Review of Credit Card Usage

Dear [Credit Card Review Department],

I am writing to request a comprehensive review of my credit card usage for the past [insert time period]. Due to recent changes in my financial situation, I would like to better understand my spending habits and any applicable fees.

Please provide me with detailed statements and a summary of my transactions, including any discrepancies or unusual charges.

Thank you for your prompt attention to this matter. I look forward to your timely response.

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]