

Direct Settlement Request for Charity Donations

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Charity Organization Name]

[Charity Organization Address]

[City, State, Zip Code]

Dear [Charity Organization Contact Name],

I hope this message finds you well. My name is [Your Name], and I am writing to formally request direct settlement of my credit card donations to [Charity Organization Name]. I am passionate about supporting your cause and wish to ensure my contributions are processed efficiently.

Please find my credit card details below for your records:

- Cardholder Name: [Your Name]
- Card Number: [Last Four Digits Only]
- Expiration Date: [MM/YY]
- CVV: [Last Three Digits]

I authorize [Charity Organization Name] to process my donations through direct settlement. I understand that my donations will be utilized for [specific causes or programs the charity supports, if applicable].

Please confirm the receipt of this request and let me know if you require any additional information.

Thank you for the incredible work you do!

Sincerely,

[Your Name]