

Revised Emergency Contact Information

Date: [Insert Date]

To Whom It May Concern,

This letter serves to inform you of the revised emergency contact information for [Your Name], who is a patient under your care.

Revised Emergency Contacts:

- **Name:** [Emergency Contact Name]
- **Relationship:** [Relationship to Patient]
- **Phone Number:** [Phone Number]
- **Email:** [Email Address]

Alternate Emergency Contacts:

- **Name:** [Alternate Contact Name]
- **Relationship:** [Relationship to Patient]
- **Phone Number:** [Alternate Phone Number]
- **Email:** [Alternate Email Address]

Please update your records accordingly. Should you require any further information, feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]